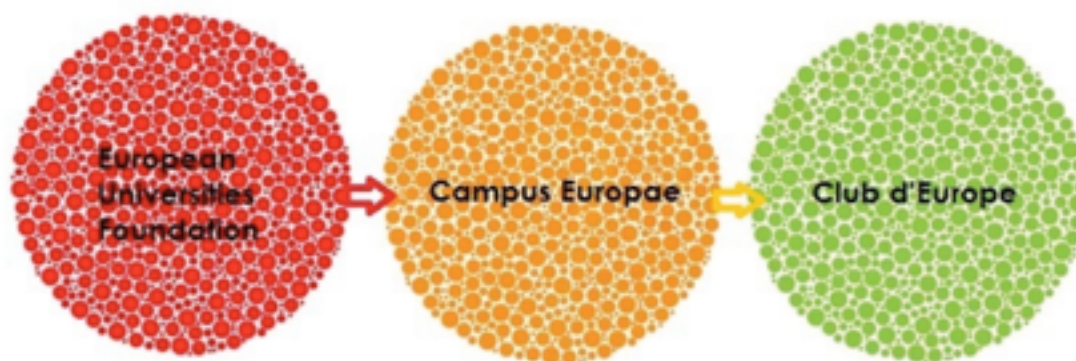


Open calls for Club d'Europe

Club d'Europe's Project Coordinator

Looking for a European volunteering experience?

Club d'Europe is the student network of Campus Europae which gathers over 20 universities in Europe, Russia and Serbia. Campus Europae has its own mobility program. Campus Europae is a part of European University Foundation.



Club d'Europe is aimed at providing support to Campus Europae movers, at offering new opportunities for its members to contribute to Campus Europae and gain project-oriented experience, pursue their aspirations and at promoting Campus Europae as a quality student mobility program. Club d'Europe is an exquisite opportunity to gain experience in an international environment and gain knowledge and soft skills.

What is the main goal of the job?

Researching European grants and projects which are suitable for Club d'Europe and Campus Europae's vision and helping in directing Club d'Europe to become more project-focused network.

Who are we looking for?

We are looking for a candidate:

- with very good level of English;
- with very good communication skills;
- self-motivated;
- willing to develop skills;

- responsible;
- with interpersonal skills;
- strongly motivated to work;
- ability to work alone and as a part of the group;
- with leadership skills;
- with trainer related work experience;
- with at least one year experience in project management;
- with experience in applying for Erasmus+ or other international projects and grants;
- who has an experience in leading at least one full international project;

Responsibilities:

- researching grants, project applications suitable for Club d'Europe which are adequate to Club d'Europe's strategy and goals;
- preparing and training project teams;
- preparing project applications and applying for them;
- coordinating the implementation of accepted projects on the member Universities
- cooperating with the Campus Europae Secretariat;
- supporting and cooperating with the Presidency of Club d'Europae;
- cooperating with Club d'Europe's Working Groups Coordinators and supporting them in creating project proposals.

Who can apply? This open call is sent to the Student Council, current CE movers, former CE movers and all the students from member Universities.

Deadline

02nd of January 2015.

Application

If you are interested in this position, please send your CV and motivation letter to Club d'Europe Presidency (one A4 page; Times New Roman; font size 12; 1,5 lines spacing) which answers the following questions:

- Why would you like to be Club d'Europe's Project Coordinator?
- What is your personal benefit of being a Club d'Europe's Project Coordinator?
- How much time, on monthly basis, you are able to devote to this work?

Presidency

Daria Semenova

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President of Club d'Europe, the student network of the European University Foundation – Campus Europae

Kasia Peszynska-Drews

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Vice President of Club d'Europe, the student network of the European University Foundation – Campus Europae